**GREATER KROTZ SPRINGS PORT COMMISSION**

 **REGULAR MONTHLY MEETING**

 **JANUARY 10, 2022**

The Regular Monthly Meeting of the Greater Krotz Springs Port Commission was held on Monday, January 10, 2022, at 5:00 p.m. at the office of the Greater Krotz Springs Port Commission or via Zoom. The following Commissioners were present, which constituted a quorum:

 **COMMISSIONERS PRESENT:** Batiste, Carter, Cornelius, DiCapo, Haynes, Leger, Reed, Soileau, Thompson, and Vidrine.

**COMMISSIONERS ABSENT:** Thibodeaux

**OTHERS PRESENT:** Cindy Stelly, Jacque Pucheu, Jr., Robert Wolfe, State Representatives Rhonda Butler and her Assistant Debbie and Dustin Miller, Emma Herrock, and Sarah Dake.

Commissioner Senic Batiste called the meeting to order. Commissioner Monita Reed led the Prayer and the Pledge of Allegiance was recited by everyone.

**APPROVE MINUTES OF DECEMBER 13, 2021:**

**MOTION:** CARTER **SECOND:** REED

A motion was made by Cheryl Carter and seconded by Monita Reed to approve and accept the DECEMBER 13, 2021 Regular Meeting Minutes as written. All Commissioners agreed unanimously.

**INDUSTRIAL INDUCEMENT COMMITTEE REPORT:**

 **MOTION:** REED  **SECOND:** CARTER

A motion was made by Monita Reed and seconded by Cheryl Carter to approve and accept the DECEMBER 21, 2021 Industrial Inducement Committee Meeting minutes as written. All Commissioners agreed unanimously.

**EXECUTIVE COMMITTEE REPORT:**

 **MOTION:** DICAPO **SECOND:** VIDRINE

A motion was made by Paul DiCapo and seconded by Ken Vidrine to approve and

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accept the DECEMBER 27, 2021 Executive Committee Meeting minutes as written. All Commissioners agreed unanimously.

**OTHER BUSINESS:**

**W-4’s for 2022:**

All Commissioners present signed their W-4’s for 2022 for payroll deduction.

**GENERAL CARGO DOCK:**

Katherine Josie has said that, after speaking with her supervisor, there is no need to put a light at the cargo dock site.

 Cindy handed out, to all in attendance, a packet for the Cargo Dock Project. State Representative Rhonda Butler reported that she has been in contact with the Governor about this project. The Governor had several questions about the project. Representative Butler will take a packet to him and a few other questions were answered after Engineer Robert Wolfe gave his report. Governor Edwards has said he will procure funding for the project.

 State Senator Fred Mills contacted the Port and he is on board to help with the project as well. He will receive a Cargo Dock Project packet by mail and he said he will be in contact with Shawn Wilson with DOTD.

**PPP GRANT:**

All Commissioners present had a copy of a letter that Port Attorney Jacque Pucheu sent to Mr. Michael Ralsky. Mr. Ralsky had sent Jacque a draft of the reimbursement agreement between Delek and the Port on the Bank Stabilization Project. Delek has said they will do all the work, pay everything, and get reimbursed through the State. In Jacque’s reply he outlines the following requirements with regard to the funding from the Port Priority Program:

1. All PPP payments have to be made directly to the public entity, the Port of Krotz Springs.
2. All costs for the Bank Stabilization Project must be paid by the Port of Krotz Springs.
3. All contracts for work done on the Bank Stabilization Project must be let in the name of the Port of Krotz Springs and comply with the Louisiana Public Bid Law.

Engineer Robert Wolfe will supervise the project and make sure the bid packet is correct. Once the bids are let, all funds from the Port Priority Program and Delek will be deposited to a special projects account to pay the contractors and the bills on the project. Cindy reported that the account for the project is already open.

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Seth Thibodeaux will forward a copy of the designs and specs for the project to Jacque, Robert Wolfe and Molly Bourgoyne with DOTD. Ms. Bourgoyne will review them and decide if they are bid ready or not.

Hopefully in another month, the Port will have Mr. Ralsky’s response on the contract and approved design and specs from DOTD to be able to begin the bidding process on the project.

The next meeting date was scheduled for February 07, 2022. There being no

further business, Commissioner Cheryl Carter motioned for the meeting to adjourn, seconded by Commissioner Paul DiCapo.

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 **CINDY STELLY, SECRETARY**